

**DECLARATION OF VACANCIES**

Pursuant to the provisions of section 17 (1) of the NPSC Act, 2011 (revised 2014) and Article 10 and 232 of the Constitution of Kenya, the Commission seeks to competitively fill vacant positions in the establishment.

Subsequently, the Commission invites applications from qualified persons to fill the following positions at the National Police Service Commission Headquarters and Regional Offices:-

S/No	Vacancy	Reference	No. of Posts
1.	Director, Information, Communication Technology (ICT)	V/No. 1/2025	1
2.	Director, Finance & Administration	V/No. 2/2025	1
3.	Deputy Director, Finance & Accounts	V/No. 3/2025	1
4.	Manager, Internal Audit	V/No. 4/2025	1
5.	Manager, Administration	V/No. 5/2025	1
6.	Manager, Supply Chain Management	V/No. 6/2025	1
7.	Senior Counselor	V/No. 7/2025	20
8.	Counselor II	V/No.8/2025	20
9.	Human Capital Management Officer II	V/No. 9/2025	10
10.	Human Capital Management Assistant	V/No. 10/2025	8
11.	Record Management Officer II	V/No. 11/2025	8
12.	Record Management Officer III	V/No. 12/2025	6
13.	Social Worker II	V/No. 13/2025	10
14.	Social Worker III	V/No. 14/2025	6
15.	Information Officer II	V/No. 15/2025	6
16.	Finance Officer II	V/No. 16/2025	3
17.	Economist II	V/No. 17/2025	3
18.	Account Assistants III	V/No. 18/2025	8
19.	ICT Officer II	V/No. 19/2025	6
20.	ICT Officer III	V/No. 20/2025	4
21.	Supply Chain Management Officer II	V/No.21/2025	4
22.	Supply Chain Management Assistant	V/No.22/2025	4
23.	Clerical Officer II	V/ No.23/2025	10
24.	Office Assistants	V/No. 24/2025	7
	Total		149

Mode of application

- i. Interested and qualified persons are requested to make their applications **ONLINE** through jobs portal: <https://services.npsc.go.ke/recruitment>

Detailed Job Descriptions to be obtained at the Commission website www.npsc.go.ke

Other Requirements

- i. Shortlisted candidates will be expected to bring the original certificates for verification during the interview.
- ii. Shortlisted candidates for the position of Managers and above will be required to satisfy the requirement of Chapter Six (6) of the Constitution of Kenya 2010 by obtaining clearance certificates from KRA, HELB, EACC, CRB and DCI.

Applications should be addressed to:

**The Commission Secretary/ Chief Executive Officer
National Police Service Commission
CBK Pension Towers, Harambee Avenue
P.O Box 47363-00100 Nairobi**

So as to reach the Commission by the close of business on or before **21st February, 2025 at 5.00 pm East African Time (EAT)**.

NB: National Police Service Commission is an equal opportunity employer committed to diversity and gender equality. Persons with disabilities and from disadvantaged groups are encouraged to apply. Only qualified candidates shall be contacted.

Any form of canvassing shall lead to automatic disqualification

**Peter Leley, EBS
CS/Chief Executive Office
National Police Service Commission**